



Regional Supervisor - JDC

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**Details**

**Job ID : 394**

**Title :** Regional Supervisor - JDC

**Job Code :** 1130

**Salary :** \$2,863.00 (Monthly)

**Grade :** 11

**Tenured :** YES

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**Job Departments**

- Juvenile Services

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**Purpose**

RESPONSIBLE FOR SUPERVISION OF FIELD STAFF, WITHIN AN ASSIGNED REGION, IN ORDER TO ASSURE COMPLIANCE WITH COURT OF JUSTICE POLICIES.

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**Required Qualifications**

**Education :** 4 Year College Degree

**Education Substitute :** Experience for Degree @ 1:1

**Experience :** 4 Years of Related Experience

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**Job Skills/Abilities**

- BASIC COMPUTER SKILLS
- TRAVEL STATEWIDE
- COMMUNICATION SKILLS

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**Job Preferred Knowledge**

- CAD/C

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**Job Duties**

- SITE VISITS AT LEAST ONCE A QUARTER
- ACTS AS LIAISON BETWEEN JUVENILE DRUG COURT STAFF AND JUDGE
- ASSIST IN SCREENING AND INTERVIEWING DRUG COURT PERSONNEL
- SUPERVISES AND EVALUATES WORK OF JUVENILE DRUG COURT PERSONNEL
- CONDUCTS ON-THE-JOB TRAINING
- PREPARE FIELD REPORTS
- OTHER DUTIES AS ASSIGNED